

# *WELCOME* COAC MEETING

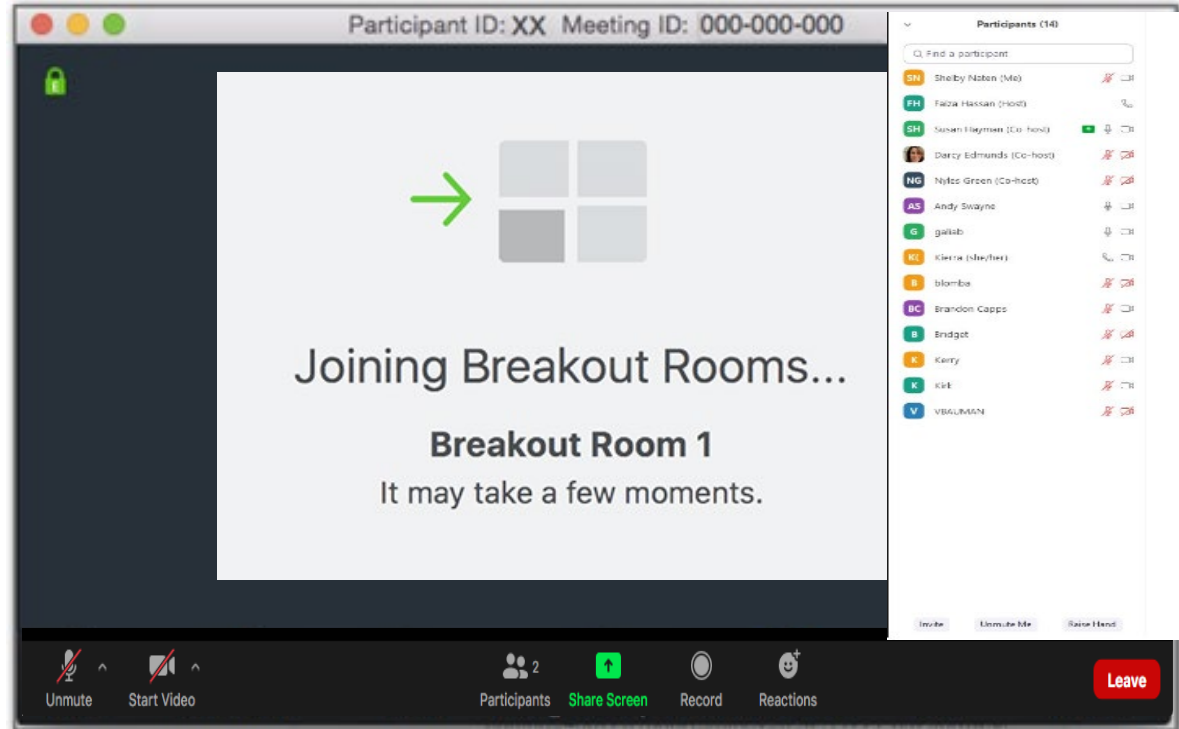
June 17, 2021





# Zoom Participant Review

- » Zoom view available for Presenters and COAC members; the general public viewing via YouTube livestream
- » Please raise your hand to speak – please remain on mute until recognized
- » COAC: Please keep your video camera on
- » Others: Please keep your video off unless speaking



Technical issues?

Text or call **Corinne** at: 503-479-8674



# Agenda

1. Welcome, Meeting Platform and Ground Rules
2. Overview COAC April 22<sup>nd</sup> Meeting Summary Notes
3. Overview of HAAB/ESC/COAC Joint Meeting Debrief
4. Project Updates — Project Committee Updates
5. Diversity Plan — Overview of Capacity Building Technical Assistance Approach
6. Breakout Groups
7. COAC Reports Out and Discussion
8. Public Comments
9. Conclusion and Next Steps



# Meeting Format & Overview

- General Public Attendees (Non-COAC Members) will be in listen-mode.
- Today's meeting will be live streamed and recorded via YouTube and will be made public on ODOT's Project website, [i5RoseQuarter.org](http://i5RoseQuarter.org).
- After the breakout group session, the General Public is invited to rejoin the meeting for the report-back summary, work session and public comment.

Technical issues?  
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# Meeting Format & Overview

- Due to technical limitations of livestreaming, members of the public are not able to listen to or view the breakout sessions in real time.
- At 5:23 p.m. COAC members will reconvene with the larger committee and report their summary from each breakout session.
- Recommendations from each breakout group will be presented and discussed publicly at that time.
- Recordings of the individual sessions will be posted online once available after the meeting.

Technical issues?

Text or call **Corinne** at: 503-479-8674



# Ground Rules and Facilitation

- Let everyone participate by listening to and respecting diverse views and opinions
- Listen with an open mind
- Value learning from different input
- Stay open to new ways of doing things
- Treat others constructively and respectfully



# Ground Rules and Facilitation

- Respect the role of the facilitator to guide the group process
- Attack the problem, not the person
- Disagreement, frustrations and differences of opinion are acknowledged, explored and addressed

# OVERVIEW COAC APRIL 22 MEETING SUMMARY NOTES





# OVERVIEW HAAB/ESC/COAC JOINT MEETING DEBRIEF



# PROJECT UPDATES



# DIVERSITY PLAN – OVERVIEW OF CAPACITY BUILDING TECHNICAL ASSISTANCE APPROACH





## Overview of Diversity Plan Meetings

- March – Subcontracting (A) – Historical Barriers
- April – Subcontracting (A) – Greensheet Tool
- June – Subcontracting (A) – Technical Assistance
- July – Workforce (B) – Apprenticeship
- August – Workforce (C) – General Part 1
- September – Workforce (C) – General Part 2



# Guiding Principles Related to Subcontracting

- Build the capacity of minority businesses for current and future projects
- Further minority businesses expertise to be successful with project subcontracting opportunities
- Assist firms with the certification process
- Provide technical assistance for DBE firms with core construction and business best practices
- Provide new opportunities and facilitate new relationships between minority subcontractors and prime contractors

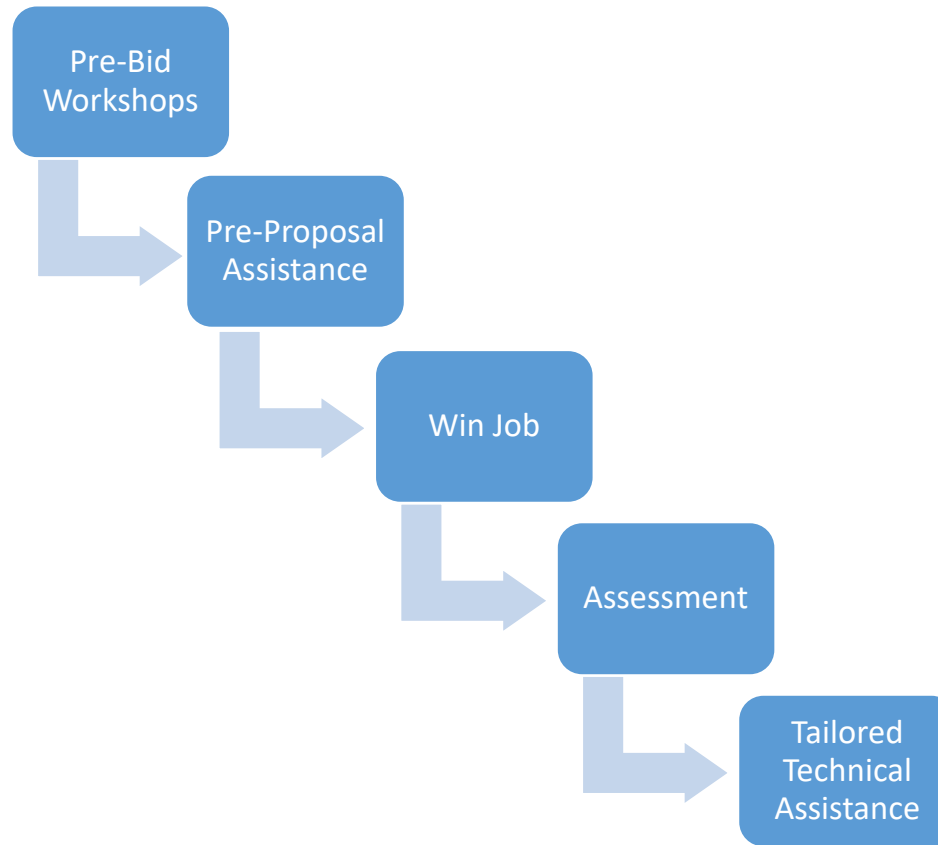


# Restorative Justice

- Goal is to uplift firms that have been historically discriminated against, and prepare them to compete on the open market
- Technical Assistance must be tailored because one size does not fit all



# Technical Assistance





# Technical Assistance Goals

- Expand project portfolios of firms
- Expand staff capabilities of firms
- Nurture startups/early-stage firms
- Utilize new technologies
- Improve finances
- Improve Operations; Systems, Structures, Skills
- Assist with Certification Process
- Success Metrics





# Who Receives Technical Assistance?

- Open to Everyone (Assessment based)
- Focused on DBEs
- Emphasize DBEs that have a meaningful effect on Workforce – strongly encourage an inclusive and diverse workforce throughout all subcontracts



# Pre-Proposal Assistance

Establish deep understanding of diversity requirements for the project – Workforce and Subcontracting, Cultural Competency and Harassment Free Work Zone

- Bid Packaging & Scope Review
- Plans & Specs Review
- Understanding Backlog
- RFP Responses & Estimating
- Software training



# HSJV On-Boarding Process

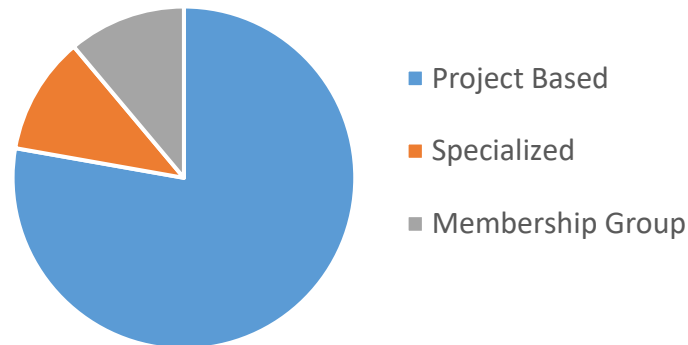
- Assess state of subcontractor's current operations
  - Estimating and Change Order Management
  - Staff & Workforce
  - Bonding & Insurance
  - Cash & Lines of Credit
  - Safety
  - Compliance Reporting
  - Cultural Competency and Harassment Free Workplace Training



# Tailored Technical Assistance Protocols – Summary Slide (HSJV Performs)

- Project based assistance (HSJV)
- Specialized Technical Support (Professional)
- Involvement of Membership Organizations

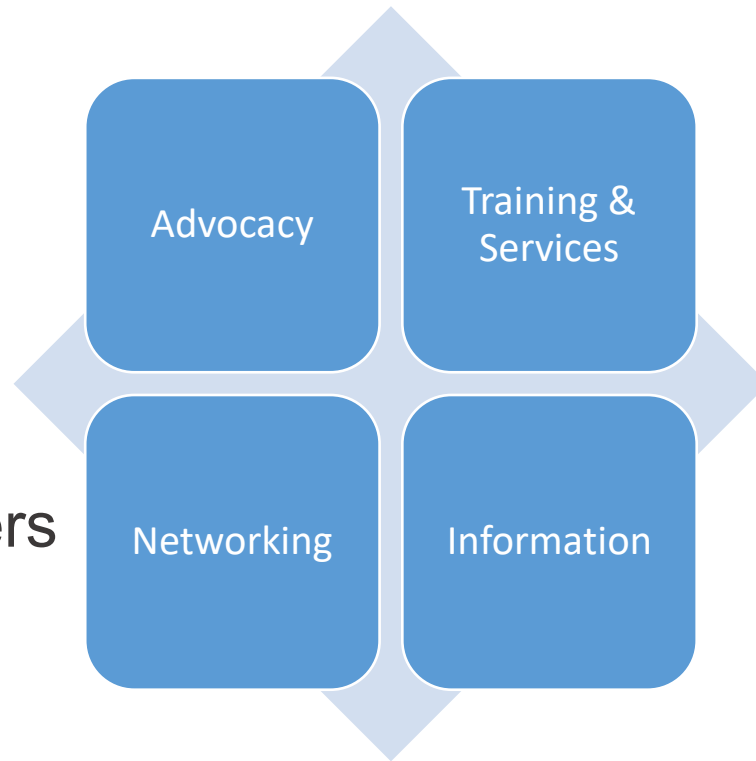
Technical Assistance





# Involvement of Membership Advocacy Organizations

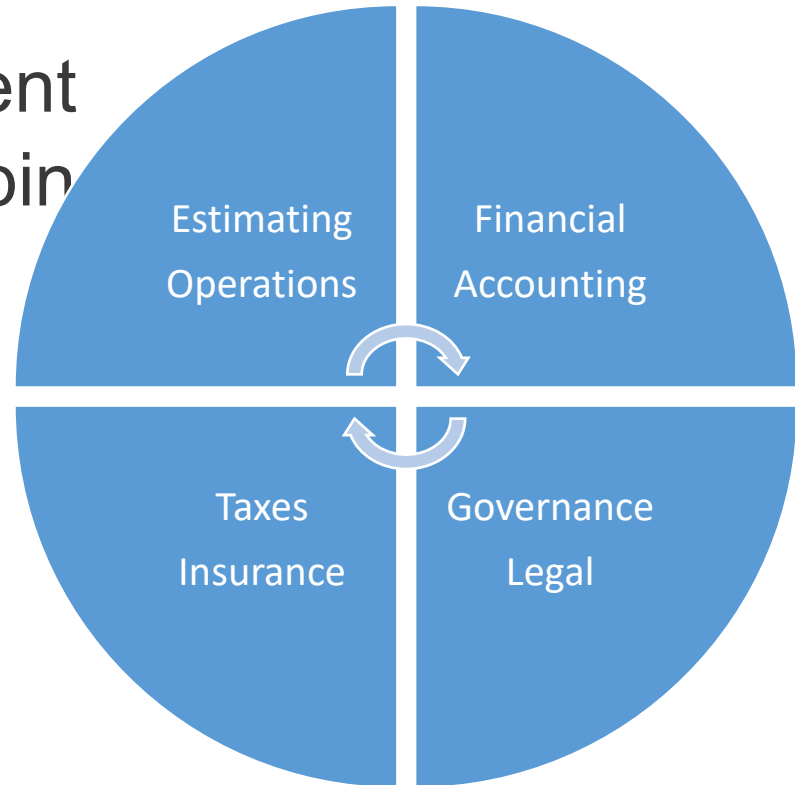
- Gaining Trust & Utilizing Existing Resources
  - PBDG
  - NAMC
    - MCIP
  - LatinoBuilt
  - OAME
  - Minority Chambers





# Specialized Technical Assistance (Professional Services)

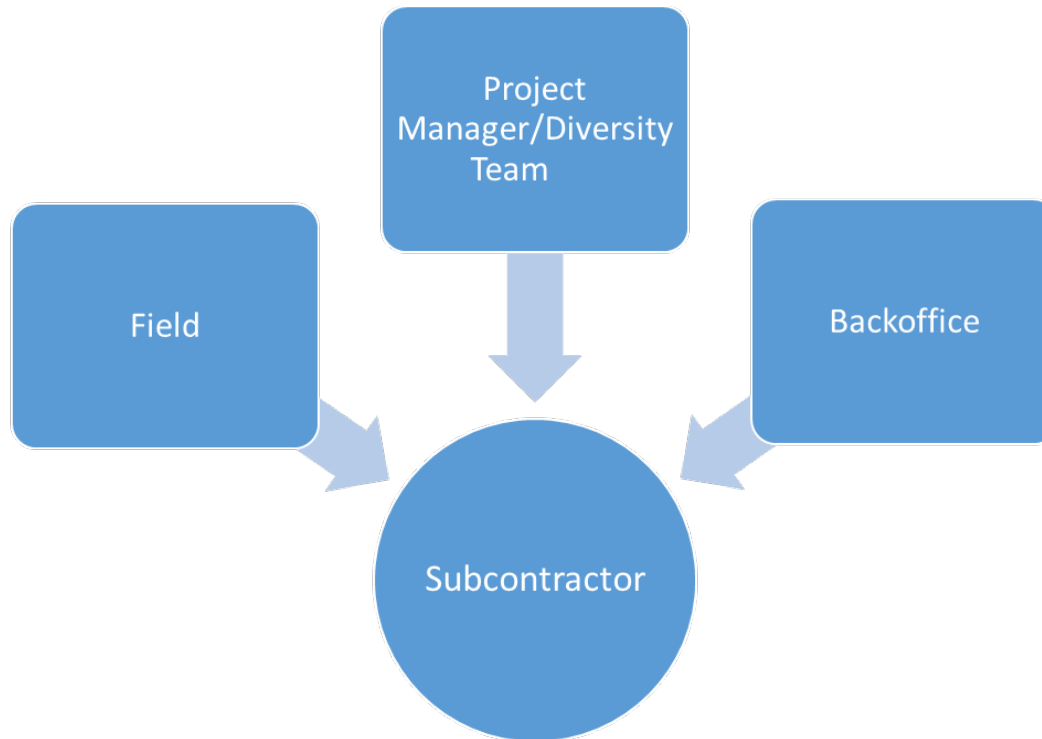
- Financial Management
- Book & Record Keeping
- Taxes
- Insurance
- Bonding
- Access to Capital





# Project Based Assistance

- Engagement of HSJV staff
- Revisions to technical support as needed





# Check Ins & Evaluations

- Evaluate effectiveness
- Compliance with Project Requirements
  - Workforce Goals
  - DBE Subcontracting Results
- Progress towards business goals
  - Project Performance





# Anticipated Outcomes

- Prepare firms for sustainable success and growth for this project and future projects
- Success Metrics
  - More profitable
  - Improved Operations
  - Expand project portfolios of firms
  - Expand staff capabilities of firms
  - Utilize new technologies
  - Improve finances
  - Assist with Certification Process

# COAC BREAKOUT GROUPS





# Breakout Group Process

- Designate group's spokesperson for report out.
- COAC members and facilitators will automatically be brought to their assigned breakout groups.
- At 5:23 p.m. COAC members, facilitators and presenters will be brought back to the main session.



# Breakout Groups

Group Number	Facilitator
Group #1	Bill Bruce
Group #2	Jeff Moreland



# Breakout Question

- **Group 1:**
  - What elements or enhancements are missing?
  - What do you anticipate DBE needs to look like on this project?
- **Group 2:**
  - What else would you recommend?
  - What examples can you provide of past failed and successful measures that can benefit this plan?

# BREAKOUT GROUPS

\* We'll reconvene at 5:23 p.m. \*

- Livestream observers may provide written comments to [info@I5RoseQuarter.org](mailto:info@I5RoseQuarter.org) with the subject line “*COAC Public Comment*”;
- Verbal comments can be submitted via Voicemail at [503-470-3127](tel:503-470-3127);
- There will be an opportunity to provide a brief oral comment near the end of the meeting; and
- All written comments received will be added into the meeting record.





# Breakout Question

- **Group 1:**
  - What elements or enhancements are missing?
  - What do you anticipate DBE needs to look like on this project?



# Breakout Question

- **Group 2:**
  - What else would you recommend?
  - What examples can you provide of past failed and successful measures that can benefit this plan?



***WELCOME BACK***

**COAC REPORTS OUT  
AND DISCUSSION**



# PUBLIC COMMENTS





**Due to the unprecedented logistical and public health challenges presented by COVID-19, public comment will proceed as follows :**

## **VERBAL**

- » Live Call: Zoom dial-in number: **971-247-1195** enter Meeting ID: **884 8824 7639** Passcode: **095146**. You'll be placed in a virtual waiting room until time to speak
- » Voicemail: **503-470-3127**
- » Speakers will have 1 minute for comments; state your name and speak slowly
- » Speakers can also state "I wish to remain anonymous"

## **WRITTEN**

- » Email: [info@I5RoseQuarter.org](mailto:info@I5RoseQuarter.org)
- » Submit via project website: [i5RoseQuarter.org](http://i5RoseQuarter.org)
- » In subject line input: "COAC Public Comments"

**All comments and questions will become part of the public record.**

# CONCLUSION AND NEXT STEPS





# Moving Forward

- July – Workforce – Apprenticeship
- August – Workforce – General Part 1
- September – Workforce – General Part 2