



I-5 ROSE QUARTER IMPROVEMENT PROJECT

Disadvantaged Business Enterprise & On the Job Training (DBE/OJT) Community Opportunity Advisory Committee

MEETING DATE: **APRIL 23, 2019**

MEETING TIME: 5:30 PM to 7:30 PM (*REFRESHMENTS PROVIDED AT 5:00 PM*)

LOCATION: BILLY WEBB ELKS LODGE

ATTENDEES: Christine Chin Ryna, Gale Castillo, Angela Crain, Jorge Guzman, Joe McFerrin II, Felicia Tripp

Megan Channel, Shelli Romero, Dave Arena, Caitlin Reff, Andre' Baugh, Amber Ontiveros, Mike Baker, Kirsten Pennington, Grace Kerschensteiner

Meeting Objectives

- Orient ourselves on I-5 Rose Quarter Improvement Project goals, timelines, unique characteristics, and expected outcomes.
- Collectively determine our shared understanding of DBE and OJT and other key terms.
- Review proposed committee guiding principles and charter and offer feedback.
- Understand parameters for the Project-specific DBE and OJT program.

Time	Duration	Topic	Process	Lead
5:30 PM	10 min	Welcome and Introductions	Overview of the agenda and purpose of meeting.	Johnell
5:40 PM	20 min	Overview of I-5 Rose Quarter Improvement Project	ODOT will provide an overview of project scope, timeline and desired outcomes.	Megan Channell, Rose Quarter Project Director & Caitlin Reff, City Project Manager
6:00	20 min	Icebreaker		Johnell
6:20	10 min	Overview of key terms and definitions	Committee develops shared understanding of key terms and definitions.	Johnell, Others

6:30	30 min	Role of the DBE/OJT Committee	<p>ODOT staff reviews role of the committee and draft guiding principles.</p> <p>DBE/OJT committee members offers feedback and seek clarification to any questions.</p>	<p>Shelli Romero Amber/Andre</p> <p>Committee</p>
7:00 PM	15 min	High Level Concepts for CM/GC Specifications	DBE and OJT consultants will ground the committee in CM/GC specifications.	Amber / Andre
7:15	5 min	+/ Δ	<p>What worked well?</p> <p>What could be improved?</p>	Johnell
7:20 PM	5 min	Next steps		Johnell
7:35		Adjourn		

******Next Meeting is: May 20th******