



I-5 ROSE QUARTER IMPROVEMENT PROJECT

Disadvantaged Business Enterprise & On the Job Training (DBE/OJT) Community Opportunity Advisory Committee

MEETING DATE: **MAY 20, 2019**

MEETING TIME: 5:30 PM to 7:30 PM (*REFRESHMENTS PROVIDED AT 5:00 PM*)

LOCATION: BILLY WEBB ELKS LODGE

COAC ATTENDEES: Michael Burch, Gale Castillo, Christine Chin Ryan, Steven Green, Matt Hennessee, John Jackley, Nate McCoy, Joe McFerrin II, James Posey, Mike Salsgiver, Felicia Tripp

STAFF ATTENDEES: Dave Arena, Mike Baker, Andre' Baugh, Megan Channel, Amber Ontiveros, Caitlin Reff, Shelli Romero

Meeting Objectives

- Orient ourselves on I-5 Rose Quarter Improvement Project goals, timelines, unique characteristics, and expected outcomes.
- Collectively determine our shared understanding of DBE and OJT and other key terms.
- Review committee purpose and guiding principles.
- Understand parameters for the Project-specific DBE and OJT program.

Time	Duration	Topic	Process	Lead
5:30 PM	10 min	Welcome and new members introductions	Overview of the agenda, new members, and purpose of meeting	Johnell
5:40 PM	5 min	Review meeting notes	Review notes from meeting on April 23, 2019	All
5:45 PM	10 min	Overview of I-5 Rose Quarter Improvement Project	ODOT will provide an overview of project scope, timeline and desired outcomes	Megan Channell, Rose Quarter Project Director & Caitlin Reff, City Project Manager

Time	Duration	Topic	Process	Lead
5:50 PM	15 min	COAC purpose and charter	Review of highlights from charter handout	Shelli Romero/Amber/Andre
6:05 PM	15 min	Review of guiding principles	Discuss how guiding principles feed into overall DBE/OJT approach	Amber/Andre
6:20 PM	45 min	How ODOT is using feedback from community groups	Review community matrix	Shelli Romero/ Amber/Andre
7:05 PM	5 min	+/ Δ	What worked well? What could be improved?	Johnell
7:10 PM	10 min	Next steps	Discuss follow-up, notes and next meeting	Johnell
7:20 PM	5 min	Public comments	Comment cards provided	Johnell
7:30 PM		Adjourn		

******Next Meeting is July 22nd******