



I-5 Rose Quarter Improvement Project Community Oversight Advisory Committee (COAC)

Meeting Summary

MEETING DATE: June 17, 2021
MEETING TIME: 4:00 - 6:00PM
LOCATION: Zoom online meeting

This document is a summary of the I-5 Rose Quarter Improvement Project Community Oversight Advisory Committee meeting. The meeting [presentation](#) and [recording](#) provide additional documentation of this meeting.

Community Oversight Advisory Committee Members in Attendance

Michael Burch, NW Carpenters

Bob Carroll, IBEW Local-48

Christine Chin-Ryan, Prosper Portland's
Equity Advisory Board

Katrina Cloud, Northwest College of
Construction

Art Cortez, LatinoBuilt

Lee Fleming, Multnomah County
(Purchasing)

Pastor Matt Hennessee, Ministerial Alliance

Joe McFerrin, Portland Opportunities
Industrialization Center, Inc. (POIC)

Kenechi Onyeagusi, Professional Business
Development Group (PBDG)

James Posey, Coalition of Black Men

Felicia Tripp Folsom, Portland Housing
Center

Staff Members

Dr. Steven Holt, I-5 Rose Quarter Improvement Project Executive Steering
Committee Facilitator

Megan Channell, I-5 Rose Quarter Improvement Project Director

Monica Blanchard, I-5 Rose Quarter Improvement Project Deputy Director

André Baugh, I-5 Rose Quarter Improvement Project Owner's Representative Team

Amber Ontiveros, I-5 Rose Quarter Improvement Project Owner's Representative Team

Mike Baker, I-5 Rose Quarter Improvement Project Owner's Representative Team

Natalie Warner, technical support, I-5 Rose Quarter Improvement Project Owner's Representative Team

Ericka Warren, I-5 Rose Quarter Improvement Project Historic Albina Advisory Board Facilitator

Joseph Puente, technical support, I-5 Rose Quarter Improvement Project Owner's Representative Team

Katie Whittier, technical support, I-5 Rose Quarter Improvement Project Owner's Representative Team

Corinne Villavaso, notetaker, I-5 Rose Quarter Improvement Project Owner's Representative Team

Carolyn Heniges, I-5 Rose Quarter Improvement Project Team

Shelli Romero, I-5 Rose Quarter Improvement Project Team

Bill Bruce, I-5 Rose Quarter Improvement Project Construction Manager/General Contractor Team

Belinda Mutoni, I-5 Rose Quarter Improvement Project Construction Manager/General Contractor Team

Briana De Kalb, I-5 Rose Quarter Improvement Project Construction Manager/General Contractor Team

Brad Sullivan, I-5 Rose Quarter Improvement Project Construction Manager/General Contractor Team

Deb O'Dell, I-5 Rose Quarter Improvement Project Construction Manager/General Contractor Team

Jeff Moreland, I-5 Rose Quarter Improvement Project Construction Manager/General Contractor Team

Matt O'Connell, I-5 Rose Quarter Improvement Project Construction Manager/General Contractor Team

Tayo Adesida, I-5 Rose Quarter Improvement Project Construction Manager/General Contractor Team

Terrence Hayes, I-5 Rose Quarter Improvement Project Construction Manager/General Contractor Team

Jennifer Erickson, I-5 Rose Quarter Improvement Project Construction Manager/General Contractor Team

Agenda

- Welcome, Meeting Platform and Ground Rules
- Overview Community Oversight Advisory Committee April 22nd Meeting Summary
- Overview May 18 Joint Meeting Debrief
- Project Updates – Project Committee Updates

- Diversity Plan – Overview of Capacity Building Technical Assistance Approach (Breakouts; Community Oversight Advisory Committee Reports Out)
- Public Comments
- Conclusion and Next Steps

Welcome, Meeting Platform and Ground Rules

Dr. Steven Holt, acting as Community Oversight Advisory Committee facilitator, welcomed Committee members.

Amber Ontiveros, I-5 Rose Quarter Improvement Project Owner's Representative Team, discussed meeting logistics, including live streaming and breakouts.

Dr. Holt provided an overview of the meeting agenda and reviewed the groundrules.

Overview COAC April 22nd Meeting Summary Notes

No comments from committee were offered regarding the April 22, 2021 meeting summary notes.

Overview HAAB/ESC/COAC Joint Meeting Debrief

- One committee member commented on a discussion that occurred during the joint meeting and which was not included in previous meeting summary notes. They also asked for clarity on what is being done to currently build Disadvantaged Business Enterprise capacity.
 - Megan Channell, I-5 Rose Quarter Improvement Project Director, acknowledged that capacity building has been a priority and ODOT will work on building capacity.
- A committee member requested written documentation that outlines progress in terms of building Disadvantaged Business Enterprise capacity.
- A committee member asked about the chat function at the joint meeting. They asked about timing for a final vote by the Oregon Transportation Commission.
 - Megan Channell responded that the Oregon Transportation Commission meeting and vote is set for July 15.
 - Amber Ontiveros stated that the chat will be turned on for future meetings.
- Another member responded and shared a sense of urgency for building capacity, tracking and reporting progress made by ODOT.
 - Amber Ontiveros responded that a number of ongoing ODOT initiatives are assessing program performance, including for workforce.
 - Dr. Holt requested that information be put in writing to the entire Community Oversight Advisory Committee.
- A committee member requested more regular status updates on the project, including on the Construction Management General Contractor team and outreach activities.
 - Megan Channell confirmed that moving forward those updates will be provided prior to committee comments.

Project Updates – Project Committee Updates

Megan Channell updated the Community Oversight Advisory Committee on the Independent Cover Assessment, reminded members the open house was extended and encouraged participation. She informed the committee of next steps regarding the Independent Cover Assessment work and Executive Steering Committee

recommendation.

- A committee member asked for clarity on the conflicting information around the covers and for solutions for reconciliation.
 - Megan responded that the Independent Cover Assessment team will prepare a final report discussing refinements proposed as part of this Independent Cover Assessment. She reiterated that some elements, including the ramp relocations, have the potential to have a significant cost and time impact on the project.
- A committee member asked if Megan envisions a “win-win scenario” with the City of Portland and other public sector partners at the table, prior to an Oregon Transportation Commission vote in July.
 - Megan Channell confirmed that the City of Portland and other community partners can always have a seat at the table. ODOT will make space for those conversations for those willing to join.
 - Dr. Holt asked that Megan expand on transparent decision making.
 - Megan responded that she will continue to show up and share information.
- Committee members requested ODOT communicate with the committee on the status of the lawsuit and protest demonstrations around the project.
 - Megan agreed to keep committee members apprised and also noted that due to the active litigation, the information that can be shared may be limited.

Diversity Plan— Overview of Capacity Building Technical Assistance Approach

The I-5 Rose Quarter Improvement Project Construction Manager/General Contractor Team provided an overview of their capacity building technical assistance approach.

- A committee member asked Bill Bruce to expand on pre-proposal assistance for firms.
 - Bill Bruce responded that they would coach and provide assistance to the mini-primers and for best value proposals.
- Committee members asked if there would be any assistance with bid estimations.
 - Jeff Moreland responded the team will work with firms in the pre-bid workshops.
- Amber Ontiveros asked for an explanation of a Best Value Proposal.
 - Matt O'Connell answered that Best Value is a competitive process.
- A committee member asked for an overview of the outreach and engagement around the pre-bid workshops.
 - Bill Bruce responded that since the project is at 20% design they are not actively doing any outreach yet.
- A committee member expressed concerns there is no outreach yet, as firms that may need that assistance now will be in a better position to participate in the process if informed in a timely manner.
 - Jennifer Erickson mentioned technical assistance will be open to everyone, with a focus on Disadvantage Business Enterprises.
 - Belinda Mutoni clarified that they have a deep understanding of workforce, cultural competency, and anti-harassment requirements. She clarified the types of assistance they would provide.

Breakout Groups

Breakout rooms were arranged in Zoom to facilitate discussion. Members were asked the following questions:

Group 1:

- What elements or enhancements are missing?
- What do you anticipate DBE needs to look like on this project?

Group 2:

- What else would you recommend?
- What examples can you provide of past failed and successful measures that can benefit this plan?

Community Oversight Advisory Committee Reports Out and Discussion

Group 1 Breakout Recording

Group 1 emphasized that technical assistance to minorities should be intentional, with a focus around caring. The group discussed three components of technical assistance: proposal stage, the field and Human Resources. They mentioned that there are some aspects of technical assistance that need to address life challenges. The group suggested that more resources be invested in personal support for firms and their workforce.

Group 2 Breakout Recording

Group 2 discussed communication, engagement, and relationship building. The groups also discussed customized anti-harassment strategies. The group recommended that a clear pipeline is established for the pre-apprenticeship programs. The group also asked for successful projects that included programs for benchmarking.

Public Comments

No public comments were provided.

Conclusion and Next Steps

The next Community Oversight Advisory Committee meeting will focus on workforce.

Adjourn

Dr. Holt adjourned the meeting at 6:00 pm.

Note: The meeting was hosted as a Zoom Meeting format that enabled Community Oversight Advisory Committee members to unmute their microphones and use web-cameras to participate in the meeting. Attendees, or public observers, remained in "listen-only" mode and without access to video-sharing functions (attendees were able to view the presentation slides)